



Presentation and Display Policy

The general principles on which our *School Policy* is based are:

- to celebrate and promote whole school aims, values and school development.
- to share and celebrate high quality pupils' work and success/ achievements.
- To be engaging and promote interactive learning across the curriculum.
- to reflect and celebrate the cultural diversity of our community.

Teacher's Responsibility

- Teach pupils to follow school policy consistently
- Always insist on good presentation and model this yourself in all areas
- Always write using a clear, and in KS2 cursive, handwriting style

Presentation

- all work should be well presented;
- double mounted.
- well-spaced (at eye level wherever possible);
- work should be stimulating;
- corridor display should be clear;
- not too crowded;
- well labelled;
- use template or computers to print labels if handwriting is poor;
- each piece of work should have the **child's name clearly written** and displays should show Title and Year Group;
- Include photos and narration.
- Include high quality writing – mixture ICT/ handwritten
- Key questions

Corridor displays

Corridor boards should be backed in yellow with a black or red border.

All work should be double mounted on black then red.

These should be changed regularly depending on theme.



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Classroom Displays

These should be changed frequently and colour co-ordinated with the class furniture. They should cover all curriculum areas and try to include an example of pupil's work from all pupils within that class. **Have a balance of pupil's work and other items which are interactive and supportive of pupil's learning – if pupils and teachers do not refer to the display then it should NOT be there.**

The classroom displays need to include:-

<u>Literacy</u> VCOP- progression across the school Punctuation Pyramids High Quality Writing Phonic speed sound charts Read Write Inc. freeze chart Book Corner Labels
<u>Maths Makes Sense</u> Accessible Block related teaching/learning display – steps for calculations, models, images, MMS Block vocabulary 0-100 square Good quality examples of pupils work – WAGOLL Celebration of pupils work
<u>General</u> Narration of work being covered Photos Banners Vocab Key Questions – Blooms Taxonomy Reflective Behaviour WALT / WILF Marking Policy Diversity
<u>Other</u> Mixture of ICT and written work RE SC1 cards EAL to reflect ethnicity of children in the class

They should be well presented.

Clearly labelled.

Teachers should have high expectations of pupils' abilities to promote a high standard of work and good ethos within the school.



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Presentation in books

Front covers should have a printed label with child's name, class and subject attached securely

All work should be dated at the top left hand side. Short date – KS1, long date in Literacy and short (6 digit format i.e. 28.03.14) in Numeracy- KS2

All work should have WALT after the date- miss a line between date and WALT in KS2

Pupils should use a pencil and ruler for **all lines**, tables and graphs in all books.

Use pencil only in maths books.

Use blue school handwriting pen in KS2 for other books – for good hand writers beginning in Y3

Cross out errors with a straight line using a ruler and pencil

KS2 use joined handwriting – Penpals style; introduced in Y1 and practised throughout Y2-6

Underline after last piece of work

Continue on same page unless less than 5 lines left on page

Correct use of margins in KS2 . KS1 to ensure each new line is consistent from edge of page and from margin